# Utica CS 2025-2026 AP® Exam Registration

## Join your 2025-2026 MyAP Classroom:
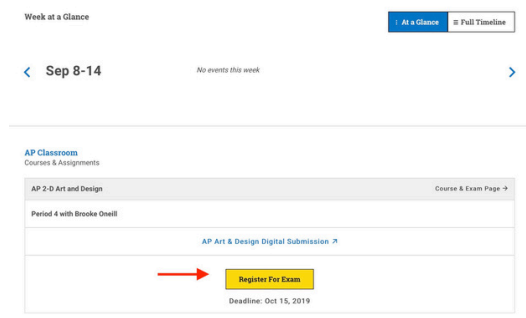
- All students will be able to join an AP® Classroom on the College Board MyAP at http://myap.collegeboard.org where they will be able to access College Board provided course resources and materials as well as an individualized performance dashboard.
- Teachers will be able to use the resources in the MyAP AP® Classroom for assignments, classroom activities, test and quizzes and more.
- Students will log into the MyAP site at http://myap.collegeboard.org with their College Board profiles and **JOIN the AP® Class with a Join Code** (access code) that will be distributed by teachers by **September 19, 2025**. (Simply click on "Join Exam/Class" and enter the code.)

## How to register for 2025-2026 AP® Exams:

AP Exam Fees for 2025-2026 is $107 per exam.

To register for the optional AP® Exams, the additional steps need to be completed:

- **STEP 1: Activate Exam on MyAP -**Students who have joined the AP Classroom on MyAP and choose to take the optional exam, *must also activate the exam by clicking on the yellow "Register for Exam" button* in the class dashboard.
  - **Deadline to activate your exam is September 19, 2025**



- **STEP 2: Submit Exam Deposit -** AP Exams are $107 each. Students who have an active exam on the MyAP System as of September 19 will receive on or around October 1 an invoice for a $53 per exam deposit to be submitted to complete the exam order. Submit payment online or via mailing in a check or money order.
  - **Deposit must be submitted by November 3, 2025 to order an exam for May 2026.**
  - **BOTH the exam deposit payment AND exam activation steps MUST be completed by November 3, 2025 to have a complete exam order.**
  - LATE registration will open on November 16 with a penalty fee. NO payments or orders will be accepted or processed between November 4 and November 15.
- **STEP 3: Submit Balance Due -** Students who successfully completed step 1 and 2 above by November 3 will receive a custom digital invoice for the balance of fees due. The invoice will be emailed in January. **Deadline to submit the balance of fees due is February 13, 2026.**
- Visit http://aptsusa.com/utica for more information

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## Frequently Asked Questions:

**What if I can't log into my College Board account?**

- Don't create a new one! Each student should have only ONE College Board account which houses AP, PSAT and SAT scores and information. For log in help visit:
- https://pages.collegeboard.org/account-help or https://myap.collegeboard.org

**What if I qualify for a fee reduction?**

- All students regardless of status submit a $53 per exam deposit by November 3. Students who have successfully been approved for Free-Reduced Lunch status AND who sit for the exam in May will possibly be eligible for a partial refund per MI State subsidies (Amount to be announced).

**How do I submit the fees?**

- **Exams are $107 each.** You will receive a custom invoice for a $53 per exam deposit based on the exams you activated on MyAP. Payment can be submitted by clicking the Pay Now button in the top left of the invoice OR by mailing in a check or money order. (Instructions on the invoice.) A second invoice will be issued in January for the balance due. A 3.9% credit card processing fee is charged for debit/credit card payments.

**I want to add an exam that is NOT on my invoice. What do I do?**

- Email info@aptsusa.com to request an updated invoice.
- You will need to confirm that you have also joined the College Board MyAP dashboard with the appropriate Join Code for your exam. Penalty fees apply for registering an exam as of November 16, 2025. FINAL Day to add an exam or make payments is February 13, 2026.

**I want to cancel an exam that is on my invoice?**

- Email info@aptsusa.com to request that the exam be removed
- If you have already paid a deposit or fees for that exam, the refund amount will be based on the policies posted on http://aptsusa.com/utica

## 2025-2026 Important Deadlines:

| Exam Activation Deadline |
|---|
| September 19, 2026 |

| Exam Deposit Payment Due |
|---|
| November 3, 2025 |

| Balance of Fees Due |
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| February 13, 2026 |

**FINAL Day for AP Registration (Final Payments or to add an order): Feb 13, 2026**

**For more information and details as well as assistance and support visit http://aptsusa.com/utica**